



MEMBERSHIP APPLICATION

York County Builders Association (YCBA)

National Association of Home Builders (NAHB) and Pennsylvania Builders Association (PBA)

COMPANY NAME: _____

CONTACT PERSON & TITLE: _____

CONTACT E-MAIL: _____

COMPLETE COMPANY ADDRESS: _____

COMPLETE CONTACT ADDRESS (If different): _____

COMPANY TELEPHONE: _____ FAX: _____ WEBSITE: _____

TYPE OF MEMBERSHIP: _____ Builder _____ Associate _____ Supporting _____ Probationary
(See page 2 for definition of membership types)

Code of Ethics

To retain membership status all members must abide by the following Code of Ethics. Please read before signing & submitting.

By signing this application and having my membership approved, I understand that I will be expected to abide by the following Code of Ethics:

I agree to meet or exceed the standards established for new construction/remodeling as established by the York County Builders Association and published in their Industry Standards Manual.

I agree to also abide by the findings of the Association's Consumer Assurance Program (CAP) and promptly respond to and rectify defects as defined in the Industry Standards Manual.

I agree to use written contracts and change orders whenever possible and describe all prices and specifications accurately and honestly.

I agree to use only new materials equal to or exceeding the quality of those specified in the contract.

I agree to start the construction process as soon as feasible upon award of a contract and proceed diligently to completion of the project without unnecessary delays.

I agree to promptly acknowledge and rectify obvious defects in products, materials and workmanship within a reasonable time frame on products supplied by contractor.

I agree to maintain a credit rating that is acceptable to my creditors, suppliers & subcontractors and which conforms to the generally recognized accepted practices within the industry.

If I have employees, I agree to carry Worker's Compensation Insurance as required by the laws in Pennsylvania, and I agree to carry a proper amount of Liability and Property Insurance.

This Code of Ethics for our members has been adopted to promote and maintain the highest standards of service in the building industry and conduct among its members. Adherence to these standards is required for membership in the Association and serves to assure public confidence in the integrity and service of the Association and the building industry.

I understand that I can request a copy of the Industry Standards Manual for review before signing this application form.

The applicant hereby authorizes the York Builders to conduct such investigation of the applicant's activities, make such inquiries and obtain such credit reports as may be necessary for its determination of the applicant's financial ability to meet its obligations to purchasers. No credit information obtained by the Association about the applicant will be shared with any person other than the officers, employees & Board of Directors for the limited purposes of processing and evaluating the applicant's membership application.

Date Applicant's Signature

Recommended for membership by: _____ Date of approval (internal use only): _____

REFERENCES

Bank: _____ Date Business Established: _____

Social Security No _____ EIN: _____

Insurance Coverage: Workers' Compensation Carrier _____ Effective Date: _____
Property & Liability Carrier _____ Effective Date: _____

SUBCONTRACTORS: To be completed by BUILDER applicants. (Include name, **complete** mailing address, zip code, telephone #)

- 1. _____
- 2. _____
- 3. _____

SUPPLIERS: To be completed by ALL applicants. (Include name, **complete** mailing address, zip code, telephone #)

- 1. _____
- 2. _____
- 3. _____

NAHB MEMBER IDENTIFICATION (ID) CODE: <i>(Instructions on page 4)</i>										
1	2	3	4	5	6	7-10	11			
<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>			

Attach remittance of: **\$430.00** for applications submitted **before December 1, 2009**, representing dues in the three associations for a period of twelve (12) months. Dues payments are NOT deductible as charitable contributions for federal tax purposes, but the dues (except the portion for lobbying expenses) may be deductible as an "ordinary and necessary" business expense. **Acceptance into the York County Builders Association membership does NOT guarantee acceptance into any insurance program sponsored by the YCBA or the Pennsylvania Builders Association (PBA).**

MEMBERSHIP REQUIREMENTS AND DESCRIPTIONS

All applicants shall agree to abide by the provisions of the Constitution and By-Laws and who shall subscribe to the foregoing Code of Ethics and shall meet with the approval of the Board of Directors.

Membership in this Association shall be of the following classes. Classifications and qualifications are as follows:

- (A) **Builder Membership** shall be open to any person, firm, or corporation, whose primary business is the building or rebuilding of homes, apartments, or commercial and industrial structures and has been so engaged for a period of at least two years.
- (B) **Associate Membership** shall be open to any person, firm or corporation who is presently and remains engaged in any related trade (i.e. siding, roofing, electrical, plumbing, landscaping, etc.), industry, or profession to the building industry (other than that of a builder) within the territorial jurisdiction of the Association for a period of at least two years.
- (C) **Supporting Membership** may be granted by the Board of Directors of the Association to any company or person whose business objectives are determined not to be in conflict with the objectives of this Association and who are found acceptable for recommendation by the Membership Committee. Supporting members are non-voting members and receive privileges as directed by the Board of Directors.
- (C) **Probationary Membership** shall be open to any person, firm or corporation who meets the aforementioned requirements but who has been engaged in business for a period less than two (2) years. Probationary status shall be removed upon the member meeting the two (2) year requirement provided they are in good standing in the community and the change is approved by the Board of Directors.
 - (1) Probationary members are restricted from advertising their membership in the Association for the period that they are enrolled as Probationary Members. The logo of the York County Builders Association cannot appear in any advertising or letterhead.
 - (2) A Probationary Member will not receive a membership plaque until that time probationary status is removed.
 - (3) The membership card received at the time of approval will designate the member as being a Probationary Member.

Questions regarding the services and programs available through the York County Builders Association should be directed to our office by calling (717) 767-2444. This application and payment representing one year's dues, should be returned for processing to 540 Greenbriar Road, York, PA 17404. Applications cannot be processed unless accompanied by payment. You may also apply on-line at www.YorkBuilders.com.

Choose up to three: Website/Consumer's Guide and Directory Listings

- Access Control Systems
- Accessibility Installations
- Accounting
- Advertising/Promotion/Marketing
- Aging in Place Specialist
- Air Purification
- Apartment/Rental Properties
- Appliances
- Appraisals
- Architects
- Associations/Schools
- Attorneys
- Audio/Video-Sales/Installation
- Awards/Plaques
- Awnings
- Banks/Financial
- Basement Egress
- Bathrooms/Kitchens
- Block/Stone/Concrete
- Brass Polishing
- Brick Supplies
- Builders-Commercial
- Builders-Residential
- Building Consultant
- Building Supplies-Retail
- Building Supplies-Wholesale
- Cabinetry
- Carpentry Contractors
- Carpet Cleaning
- Ceilings
- Ceramic Tile/Marble/Stone
- Cleaning Services
- Closet Systems/Storage
- Code Enforcement
- Communications
- Computer Products/Services
- Concrete Construction/Paving
- Concrete/Cement Products
- Concrete-Decorative/Stamped
- Construction Fasteners
- Construction Management/Consultants
- Contractors-General
- Countertops
- Crushed Stone
- Custom Woodworking
- Data Com Cabling
- Decks
- Decorating/Design Consultant
- Design/Build Contractors
- Developers
- Doors/Door Contractors
- Drafting/Design
- Drywall Contractors
- Duct Cleaning
- Education
- Electrical Contractors
- Electrical/Lighting Supplies
- Employment Agency
- Engineered Wood Products
- Engineers
- Environmental Services
- Epoxy Flooring-Seamless
- Equipment Sales/Rentals/Repair
- Excavating Contractors
- Exterior Finish-Dryvit/Stucco
- Fencing-Sales/Installation
- Financial Planning
- Fire/Water Damage Restoration
- Fireplaces/Surrounds
- Floor Covering Removal
- Floor Coverings
- Florist
- Foundation Contractors
- Framing Contractors
- Fuel/Furnaces-Sales/Service
- Garage Doors/Operators
- Geothermal Systems
- Glass Coating/Tinting
- Glass/Mirrors/Stained Glass
- Hardscaping
- Hardware-Retail
- Hardwood Products
- Hauling/Machinery
- Hearth Products
- Heating/Cooling
- Home Entertainment
- Home Furnishings
- Home Improvements
- Inspection Services
- Insulation-Sales & Installation
- Insurance
- Internet Services
- Iron/Metal Products
- Land/Site Development
- Land Planning
- Landscape Design/Build
- Landscaping/Lawn Care/Tree Service
- Line Painting
- Locksmiths
- Log Homes
- Lumber/Millwork
- Machine Shops/Sharpening Services
- Management/Consultants
- Manufacturing
- Masonry Contractors
- Media
- Modular/Mobile/Dome Homes
- Mold Remediation
- Mortgage Companies
- Municipal Government
- Non-Profit Housing Organization
- Office Supplies
- Ornamental Metals
- Paint/Wallpaper Supplies
- Painters/Paperhangers
- Painting-Decorative/Faux
- Paving Contractors
- Paving Material
- Pest Control
- Photography-Architectural
- Plastering
- Plumbing Contractors
- Plumbing/Heating Supplies
- Pole Buildings
- Polyurethane Foam
- Pools/Spas/Hot Tubs
- Pressure Washing
- Printing/Publications
- Property Management
- Public Relations
- Pump Installation
- Radon Mitigation
- Railings
- Real Estate Sales
- Recycling
- Refinishing (Floors)
- Refrigeration
- Remodeling Contractors
- Restorations
- Retail-Other
- Roofing Contractors
- Roofing/Siding Products
- Sanitation/Waste Services
- Security / Alarm Systems
- Septic Systems
- Settlement Services
- Sheds
- Sheet Metal
- Shower Enclosures-Custom
- Siding Installation
- Signs/Banners
- Skylights
- Software Development
- Spouting-Seamless
- Sprinkler Systems
- Stair lifts
- Steel Service Centers/Fabricators
- Stone Masonry
- Structured Wiring
- Sunrooms/Porch Enclosures
- Surveyors
- Timber Framing
- Tires-Retail/Wholesale
- Title Insurance
- Topsoil/Mulch
- Trailer Storage
- Truck Lettering
- Truck Sales
- Trusses
- Utilities
- Vacuum Cleaners/Systems
- Wall Panelization
- Wastewater Treatment
- Water Conditioning
- Water Purification
- Waterproofing-Basements
- Website Development
- Welding/Fabrication
- Well Drilling
- Wholesale Distributors
- Window Hardware Manufacturing
- Window Treatments
- Windows-Sales/Installation
- Zoning
- Other _____

NAHB Membership Information Reporting Form Codes

Block #1 Enter #1 for Builder Member Classification or #2 for Associate Member Classification.

Block #2-4 Using the codes below, indicate those that most correctly describe your primary business activity.

Builder Member Classifications

A	Single Family Spec/Tract Building	F	Remodeling – Residential
B1	Single Family General Contracting	G	Remodeling – Commercial
B2	Single Family Custom Building	H	Commercial Building (Own Account)
C	Multi-Family Building (Condo/Coop Units)	I	Commercial General Contracting
D	Multi-Family Building/Ownership (Rental Units)	J	Land Development
E	Multi-Family General Contracting	K	Manufacturing of Modular/Panelized/Log Homes

Associate Member Classifications

L	Accounting	Q	Insurance or Title Company
M1	Architecture	R	Marketing, Advertising, Public Relations
M2	Engineering	S	Building Material Manufacturing
M3	Planner or Designer	T	Property Management
N	Legal Services	U	Real Estate
O	Computer Products and Services	Y	Utilities
P1	Commercial Banking/Thrift Institution	Z	Other (specify) _____
P2	Mortgage Banking		

Wholesale Dealers/Distributors

X1	Appliances	X3	Floor Coverings	X5	Other Wholesale Dlrshps (specify) _____
X2	Building Materials/Lumber	X4	Paint/Wall Coverings		

Subcontractors and Specialty Trade Contractors

W1	Carpentry	W6	Roofing, Siding, Sheet Metal	WC	Appliances
W2	Electrical	W7	Painting, Paper Hanging	WD	Security Systems
W3	Masonry, Stone, Tile, Plastering	W8	Floor Laying, Other Floor Work	WZ	Other Subcontractor (specify) _____
W4	Landscaping	W9	Concrete Work		
W5	Plumbing, HVAC	WA	Excavation Work		

Retail Dealers/Distributors

V1	Appliances	V3	Floor Coverings	V5	Other Retail Dealerships (specify) _____
V2	Building Materials/Lumber	V4	Paint/Wall Coverings		

Block #5 (Builder Only) Approximate annual dollar volume of new residential construction/development using code numbers listed below:

0	Under \$500,000	2	\$1 million - \$4,999,999	4	\$10 million or more
1	\$500,000 - \$999,999	3	\$5 million - \$9,999,999	5	No construction activity

Block #6 (Builder Only) Approximate annual number of residential units built in the last 12 months (use code numbers listed below:

1	0 units	3	11 to 25 units	5	101 to 500 units
2	1 to 10 units	4	26 to 100 units	6	Over 500 units

Block #7-10 (All Applicants) Enter the total number of paid employees, including yourself.

Block #11 (All Applicants) Using the code numbers below, enter the number that best describes your position or business title:

1	President/CEO	4	Sales & Marketing Director/Manager	7	Owner, Principle, Partner
2	VP/General Manager	5	Architect, Designer or Engineer	8	Other (specify) _____
3	Construction Superintendent	6	Manager/Director		