



# Membership Application

York Builders Association, National Association of Home Builders (NAHB), and Pennsylvania Builders Association (PBA)



Company Name: \_\_\_\_\_ Builder \_\_\_\_\_ Associate \_\_\_\_\_

Contact Person & Title: \_\_\_\_\_

Company Address: \_\_\_\_\_

Contact Address (If different): \_\_\_\_\_

Company Telephone #: \_\_\_\_\_ FAX: \_\_\_\_\_ Cell: \_\_\_\_\_

Website: \_\_\_\_\_ Email: \_\_\_\_\_

### CODE OF ETHICS

*Signing this application indicates that I understand and will abide by the following code of ethics.*

I agree to meet or exceed the standards established for new construction/remodeling as established by the York Builders Association and published in the Industry Standards Manual.

I agree to also abide by the findings of the Association's Consumer Assurance Program (CAP) and promptly respond to and rectify defects as defined in the Industry Standards Manual.

I agree to comply with all applicable laws and regulations.

I agree to use only new materials equal to or exceeding the quality of those specified in the contract.

I agree to start the construction process as soon as feasible upon award of a contract and proceed diligently to completion of the project without unnecessary delays.

I agree to promptly acknowledge and rectify obvious defects in products, materials and workmanship within a reasonable time frame on products supplied by contractor.

I agree to maintain a credit rating that is acceptable to my creditors, suppliers & subcontractors and which conforms to the generally recognized accepted practices within the industry.

If I have employees, I agree to carry Worker's Compensation Insurance as required by the laws in Pennsylvania, and I agree to carry a proper amount of Liability and Property Insurance.

This Code of Ethics for our members has been adopted to promote and maintain the highest standards of service and conduct in the building industry and amongst its members. Adherence to these standards is required for membership in the Association and serves to assure public confidence in the integrity and service of members of the Association and the building industry.

I understand that I can request a copy of the Industry Standards Manual for review before signing this application form.

The applicant hereby authorizes the York Builders Association to conduct such investigation of the applicant's activities, make such inquiries, and obtain references and reports as may be necessary for its determination of the applicant's financial ability to meet its obligation to purchasers. No information obtained by the Association about the applicant will be shared with any person other than the officers, employees, and Board of Directors for the limited purposes of processing and evaluating the applicant's membership application.

\_\_\_\_\_ Date \_\_\_\_\_ Applicant's Signature

Recommended for membership by: \_\_\_\_\_ Date of approval (*internal use only*): \_\_\_\_\_

Company: \_\_\_\_\_ EIN: \_\_\_\_\_

BUSINESS ACTIVITIES (Choose up to three described on page 3): 1) \_\_\_\_\_

2) \_\_\_\_\_ 3) \_\_\_\_\_

NEWSLETTER: \_\_\_\_\_ Mailed \_\_\_\_\_ Email notification of website posting

I would like more information:

\_\_\_\_\_ Remodelors<sup>tm</sup> Council \_\_\_\_\_ Serving on a committee \_\_\_\_\_ Assigned an Ambassador

\_\_\_\_\_ Advertising/Sponsorship Opportunities \_\_\_\_\_ Community Service Opportunities

SUBCONTRACTOR REFERENCES: To be completed by BUILDER applicants and ASSOCIATE applicants as applicable.

1. \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

2. \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

3. \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

BUSINESS REFERENCES: To be completed by ALL applicants. (Include at least one credit reference.)

1. \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

2. \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

3. \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**NAHB MEMBER IDENTIFICATION (ID) CODE (See instructions on page 4)**

1                      2                      3                      4                      5                      6                      7-10                      11  
                      (   )                      (   )                      (   )                                             (     )                     

Attach remittance of: \$440.00 for applications submitted before December 1, 2010; representing dues in the three associations for a period of twelve (12) months. Dues payments are NOT deductible as charitable contributions for federal tax purposes, but the dues (except the portion for lobbying expenses) may be deductible as an "ordinary and necessary" business expense. Acceptance into the York Builders Association membership does NOT guarantee acceptance into any insurance program sponsored by the Association or the Pennsylvania Builders Association (PBA).

### **MEMBERSHIP REQUIREMENTS AND DESCRIPTIONS**

All applicants shall agree to abide by the provisions of the Constitution and By-Laws and who shall subscribe to the foregoing Code of Ethics and shall meet with the approval of the Board of Directors.

Membership in this Association shall be of the following classes. Classifications and qualifications are as follows:

(A) Builder Membership shall be open to any person, firm, or corporation, whose primary business is the building or rebuilding of homes, apartments, or commercial and industrial structures.

(B) Associate Membership shall be open to any person, firm, or corporation other than Builder Members. Questions regarding the services and programs available through the York Builders Association should be directed to our office by calling (717) 767-2444. This application and payment representing one year's dues, should be returned for processing to 540 Greenbriar Road, York, PA 17404. Applications cannot be processed unless accompanied by payment.

Access Control Systems	Excavating Contractors	Pole Buildings
Accessibility Installations	Exterior Finish-Dryvit/Stucco	Polyurethane Foam
Accounting	Fencing-Sales/Installation	Pools/Spas/Hot Tubs
Advertising/Promotion/Marketing	Financial Planning	Pressure Washing
Aging in Place Specialist	Fire/Water Damage Restoration	Printing/Publications
Agricultural Spraying	Fireplaces/Surrounds	Property Management
Air Purification	Floor Covering Removal	Public Relations
Apartment/Rental Properties	Floor Coverings	Pump Installation
Appliances	Florist	Radon Mitigation
Appraisals	Foundation Contractors	Railings
Architects	Framing Contractors	Real Estate Sales
Associations/Schools	Fuel/Furnaces-Sales/Service	Recycling
Attorneys	Garage Doors/Operators	Refinishing (Floors)
Audio/Video-Sales & Installation	Geothermal Systems	Refrigeration
Auto New and Used Sales/Service	Glass Coating/Tinting	Remodeling Contractors
Awards/Plaques	Glass/Mirrors/Stained Glass	Restorations
Awnings	Hair Salon/Barber	Retail-Other
Banks/Financial	Hardscaping	Roofing Contractors
Basement Egress	Hardware-Retail	Roofing/Siding Products
Bathrooms/Kitchens	Hardwood Products	Sanitation/Waste Services
Block/Stone/Concrete	Hauling/Machinery	Security /Alarm Systems
Brass Polishing	Hearth Products	Septic Systems
Brick Supplies	Heating/Cooling	Settlement Services
Builders-Commercial	Home Entertainment	Sheds
Builders-Residential	Home Furnishings	Sheet Metal
Building Consultant	Home Improvements	Shower Enclosures-Custom
Building Supplies-Retail	Inspection Services	Siding Installation
Building Supplies-Wholesale	Insulation-Sales & Installation	Signs/Banners
Cabinetry	Insurance	Skylights
Carpentry Contractors	Internet Services	Software Development
Carpet Cleaning	Iron/Metal Products	Spouting-Seamless
Ceilings	Land/Site Development	Sprinkler Systems
Ceramic Tile/Marble/Stone	Land Planning	Stair lifts
Cleaning Services	Landscape Design/Build	Steel Service Centers/Fabricators
Closet Systems/Storage	Landscaping/Lawn Care/Tree Service	Stone Masonry
Code Enforcement	Leather Repair	Structured Wiring
Communications	Line Painting	Sunrooms/Porch Enclosures
Computer Products/Services	Locksmiths	Surveyors
Concrete Construction/Paving	Log Homes	Timber Framing
Concrete/Cement Products	Lumber/Millwork	Tires-Retail/Wholesale
Concrete-Decorative/Stamped	Machine Shops/Sharpening Services	Title Insurance
Construction Fasteners	Management/Consultants	Topsoil/Mulch
Construction Management/Consultants	Manufacturing	Trailer Storage
Contractors-General	Masonry Contractors	Truck Lettering
Countertops	Media	Truck Sales
Crushed Stone	Medical	Trusses
Custom Woodworking	Modular/Mobile/Dome Homes	Utilities
Data Com Cabling	Mold Remediation	Vacuum Cleaners/Systems
DecksDecorating/Design Consultant	Mortgage Companies	Wall Panelization
Design/Build Contractors	Municipal Government	Wastewater Treatment
Developers	New/Used Vehicle Sales & Service	Water Conditioning
Doors/Door Contractors	Non-Profit Housing Organization	Water Purification
Drafting/Design	Office Supplies	Waterproofing-Basements
Drywall Contractors	Ornamental Metals	Website Development
Duct Cleaning	Paint/Wallpaper Supplies	Welding/Fabrication
Education	Painters/Paperhangers	Well Drilling
Electrical Contractors	Painting-Decorative/Faux	Wholesale Distributors
Electrical/Lighting Supplies	Paving Contractors	Window Hardware Manufacturing
Employment Agency	Paving Material	Window Treatments
Engineered Wood Products	Pest Control	Windows-Sales/Installation
Engineers	Photography-Architectural	Zoning
Environmental Services	Plastering	Other _____
Epoxy Flooring-Seamless	Plumbing Contractors	.
Equipment Sales/Rentals/Repair	Plumbing/Heating Supplies	

## NAHB Membership information reporting form codes

**Block**

1 Enter "1" for Builder Member Classification or "2" for Associate Member Classification.

2-4 Using the codes below, indicate those that most correctly describe your primary business activity.

**Builder Member Classifications**

A	Single Family Spec/Tract Building	F	Remodeling – Residential
B1	Single Family General Contracting	G	Remodeling – Commercial
B2	Single Family Custom Building	H	Commercial Building (Own Account)
C	Multi-Family Building (Condo/Coop Units)	I	Commercial General Contracting
D	Multi-Family Building/Ownership (Rental Units)	J	Land Development
E	Multi-Family General Contracting	K	Manufacturing of Modular/Panelized/Log Homes

**Associate Member Classifications**

L	Accounting	Q	Insurance or Title Company
M1	Architecture	R	Marketing, Advertising, Public Relations
M2	Engineering	S	Building Material Manufacturing
M3	Planner or Designer	T	Property Management
N	Legal Services	U	Real Estate
O	Computer Products and Services	Y	Utilities
P1	Commercial Banking/Thrift Institution	Z	Other (specify) _____
P2	Mortgage Banking		

**Wholesale Dealers/Distributors**

X1	Appliances	X3	Floor Coverings	X5	Other Wholesale Dirshps
X2	Building Materials/Lumber	X4	Paint/Wall Coverings		(specify) _____

**Subcontractors and Specialty Trade Contractors**

W1	Carpentry	W6	Roofing, Siding, Sheet Metal	WC	Appliances
W2	Electrical	W7	Painting, Paper Hanging	WD	Security Systems
W3	Masonry, Stone, Tile, Plastering	W8	Floor Laying, Other Floor Work	WZ	Other Subcontractor
W4	Landscaping	W9	Concrete Work		(specify) _____
W5	Plumbing, HVAC	WA	Excavation Work		

**Retail Dealers/Distributors**

V1	Appliances	V3	Floor Coverings	V5	Other Retail Dealerships
V2	Building Materials/Lumber	V4	Paint/Wall Coverings		(specify) _____

5 (Builder Only) Approximate annual dollar volume of new residential construction/development using code numbers listed below:

0	Under \$500,000	2	\$1 million - \$4,999,999	4	\$10 million or more
1	\$500,000 - \$999,999	3	\$5 million - \$9,999,999	5	No construction activity

6 (Builder Only) Approximate annual number of residential units built in the last 12 months use code numbers listed below:

1	0 units	3	11 to 25 units	5	101 to 500 units
2	1 to 10 units	4	26 to 100 units	6	Over 500 units

7-10 (All Applicants) Enter the total number of paid employees, including yourself.

11 (All Applicants) Using the code numbers below, enter the number that best describes your position or business title:

1	President/CEO	4	Sales & Marketing Director/Mgr	7	Owner, Principle, Partner
2	VP/General Manager	5	Architect, Designer or Engineer	8	Other (specify)
3	Construction Super.	6	Manager/Director		_____